



Welcome to a new year! Thank you for your patience and kindness as we work to streamline our car rider routine.

We will begin the new car rider routine as shown above **Thursday, 8/9/18**. Just simply follow the green lines, note where the drop-off/pick-up zone is on the map, and abide by the restrictions typed in red. We're confident this new procedure will be quicker and also safer for students. Please be patient as we work to make it as fluid as possible. Each numbered section on the map is briefly described below:

- 1) Enter the pick-up/drop-off area in a single lane as you normally would. A staff member will be standing in front of the drop-off/pick-up zone with a stop sign. She will allow you to proceed to the drop-off/pick-up zone once the area is clear of students/cars. **IN THE MORNINGS, PLEASE DO NOT ALLOW YOUR STUDENT TO LEAVE YOUR VEHICLE UNTIL YOU'RE PARKED IN THE DROP-OFF/PICK-UP ZONE.**
- 2) The drop-off/pick-up zone extends to the stop sign at the intersection. Please be sure to drive all the way to the stop sign or pull-up as far as the bumper of the car in front of you (not too far ☺). In order for us to move the line quicker everyone must stay in line and keep as tight as possible. Once the drop-off/pick-up zone is full, we will signal for you to let your students out of the vehicle via signage or hand-motions (morning), or signal the students with a blow of the whistle to get in their vehicle (afternoon). **IN THE MORNINGS, PLEASE DO NOT ALLOW YOUR STUDENT TO LEAVE YOUR VEHICLE UNTIL THE SIGNAL IS GIVEN. THIS IS FOR THEIR SAFETY!**
- 3) As you leave the drop-off/pick-up zone all cars must turn left and then take a right onto the new access road. Please leave the campus via Merriweather Road. Buses are leaving the campus via Trenton Road in both morning and afternoon. If you leave via Trenton, you will likely be stuck behind buses or keep buses from leaving the campus therefore delaying their routes.